

Study Abroad Quiz (Handout)

Take the Quiz “Is this true about you?”

Check the box if your answer is “Yes”

Count how many “yes” statements you put.



STUDY ABROAD ORIENTATION

Office of International Programs
www.washburn.edu/ip



Where in the World are Ichabods™ Traveling?



<https://washburn.studioabroad.com/>

- Orientation Handbook

The screenshot shows the Washburn University Study Abroad website. The header features the Washburn University logo and the text "Study Abroad". Below the header is a navigation bar with links: Traveler, Applicant, Profiles, Applicants, Programs, Process, Site, Staff, Settings, and Maintenance. The main content area is divided into three columns. The left column is a sidebar with a table of contents: Washburn Transformational Experience (WTE), Getting Started, Applying, Scholarship Opportunities, Before You Travel (circled in red), While Abroad, When You Return, Student Stories, FAQs, Parents, Faculty and Staff, and Announcements. The middle column has a "Before You Travel" section with an "Orientation" sub-section stating that attendance is required at the "Study Abroad Pre-Departure Orientation". Below this is a "Most Important Information" list with five links: Passport & Visa Requirements, WU Study Abroad Insurance, AlertTraveler, Smart Traveler Enrollment Program (STEP), and Financial Aid for Students Studying Abroad. Further down is a "More Information" section with four links: Credit Transfer Form, Travelers' Insurance, Travel Health Consultation, and Medications and Vaccinations. The right column has a "Study Abroad Pre-Departure Orientation" section with a paragraph explaining the requirement and a list of important points. Below this is a "2018 Washburn Study Abroad Orientation PowerPoint" link and a "Handbooks" section with a link to the "Study Abroad Handbook" (circled in red) and a list of topics: Travel Documents, Health, Smart Travel, and Money Management. A red circle highlights the "Before You Travel" link in the sidebar, and a red arrow points from it to the "Study Abroad Handbook" link in the right column.

Washburn University | Study Abroad

Traveler ▾ Applicant ▾ Profiles ▾ Applicants ▾ Programs ▾ Process ▾ Site ▾ Staff ▾ Settings ▾ Maintenance ▾

Washburn Transformational Experience (WTE)

Getting Started

Applying

Scholarship Opportunities

Before You Travel

While Abroad

When You Return

Student Stories

FAQs

Parents

Faculty and Staff

Announcements

Mandatory Study Abroad Orientation

Event Date: 04/12/2019
3:00 - 4:30pm, Henderson 112

Before You Travel

Orientation

You are **REQUIRED** to attend the [Study Abroad Pre-Departure Orientation](#).

Most Important Information

1. [Passport & Visa Requirements](#)
2. [WU Study Abroad Insurance](#)
3. [AlertTraveler](#)
4. [Smart Traveler Enrollment Program \(STEP\)](#)
5. [Financial Aid for Students Studying Abroad](#)

More Information

- [Credit Transfer Form](#)
- [Travelers' Insurance](#)
- [Travel Health Consultation](#)
- [Medications and Vaccinations](#)

Study Abroad Pre-Departure Orientation

All studying abroad participants are required to attend the Study Abroad Pre-Departure Orientation, which will provide you with valuable pre-departure information, resources, and checklist. The orientation features information related to traveling abroad to help answer your questions and prepare you for your experience.

Important

- Please bring your personal laptop - The orientation will feature both online resources and a presentation.
- If you are unable to attend the orientation session, you must contact The Study Abroad Office to make other arrangements: studyabroad@washburn.edu.
- Parents, guardians, and spouses are welcome to attend.
- Students will find it extremely helpful to do some research before going abroad. Information about customs, politics, etc. can be tremendously important. The more you know ahead of time, the better prepared and more confident you will feel when you arrive.

2018 Washburn Study Abroad Orientation PowerPoint

Handbooks

- [Study Abroad Handbook](#)
- Travel Documents
- Health
- Smart Travel
- Money Management

Study Abroad Handbook

Table of Contents:

- Travel Docs
- Health
- Smart Travel
- Managing Your Money
- Academics
- What's It Like Living Abroad?
- Local laws
- Cultural Adjustment
- Traveling While Abroad
- Pre-Departure Checklist

Participant Engagement

Study Abroad is an Investment

- Educationally: academic, credit-earning endeavor
- Financially: don't throw your money away!
- Time commitment: sacrificing time away from work, family and friends.
- Personally: one of the most impactful times of your life.

Participant Engagement

Be Informed About and Engaged in the Study Abroad Process

- Manage your email; read and understand the documents you receive; timely submit all required forms and paperwork.
- Know the consequences before you consider any changes.

Educate Yourself

- About the host country you will visit

Student Adventure = Student Responsibility

While Abroad

- Learn to laugh at yourself and have fun learning as you go!...Do not engage in risky behaviors, abuse alcohol, use drugs, or disrespect others.
- Be a responsible student, attend all classes, complete all assignments
- Contribute positively to group dynamics
- Be a responsible Global Citizen / Ambassador of yourself, your university, city and country

After Returning

- Complete post program requirements. Give feedback about the program and share your experience.

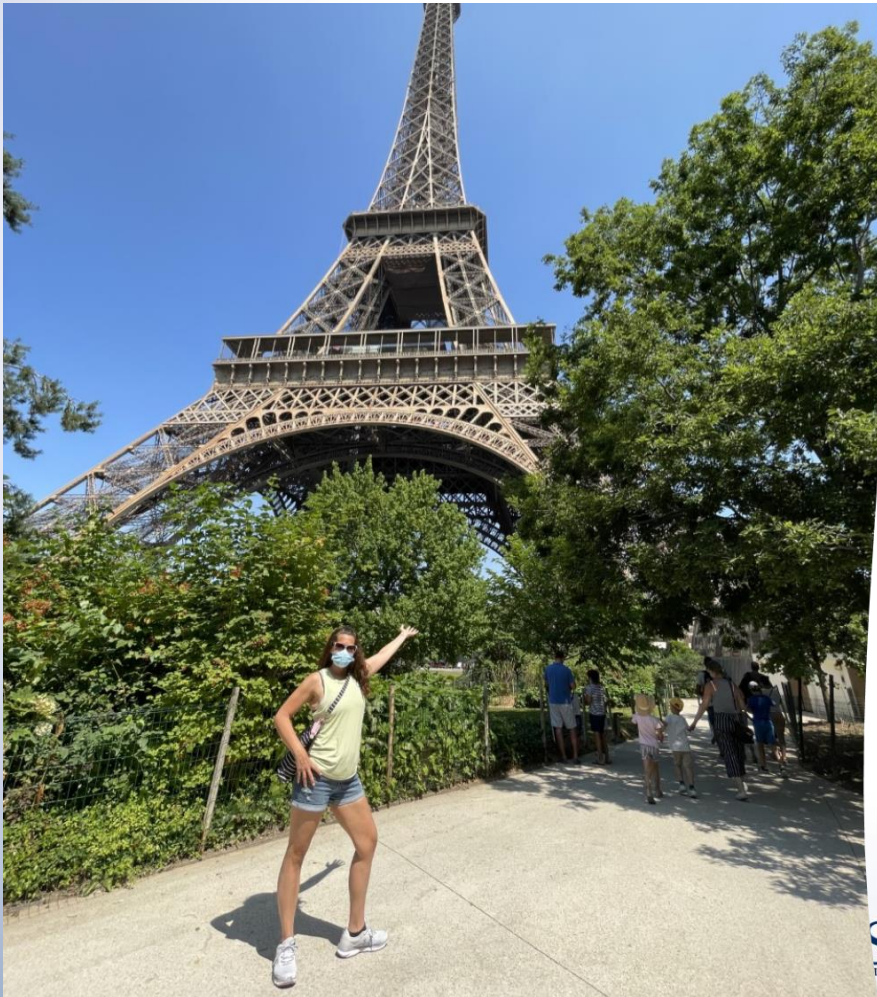


Been There

Kera Hicks & Abigail McCrory
Summer Abroad

Belgium, France & Germany

The WU International Business Experience



Where did we go?



- France, 10 days
Chateaux, The Louvre, Eiffel Tower
- Belgium, 3 days
Lueven, Brussels, Brugge
- Germany, 1 day
Aachen, Koln

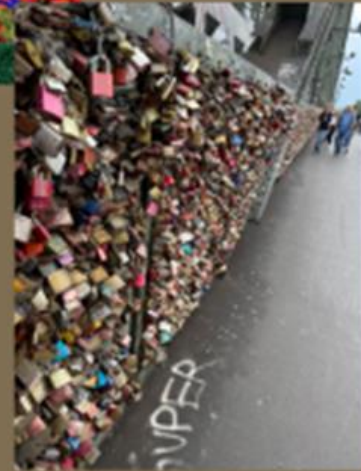
rance



Belgium



Germany





Travel

Tina Williams, M.S. Ed

Study Abroad Coordinator

Office of International Programs



<http://studentsabroad.state.gov/>

Travel.State.Gov – US Department of State – Bureau of Consular Affairs

U.S. Passports

International Travel

U.S. Visas

Intercountry Adoption

International Parental Child Abduction

Before You Go

Country Information

While Abroad

Emergencies

[Travel.State.Gov](#) > [International Travel](#) > [Before You Go](#) > [Travelers with Special Considerations](#) > U.S. Students Abroad

Traveler's Checklist

✓ Safety and Security Messaging

Smart Traveler Enrollment Program (STEP)

✓ Traveler Information

U.S. Travelers in Europe

High-Risk Area Travelers

Journalist Travelers


Faith-Based Travelers

Pilgrimage Travelers (Hajj and Umrah)

U.S. Students Abroad

Cruise Ship Passengers


U.S. Students Abroad



One of our highest priorities is protecting the lives and interests of U.S. students traveling, studying, and living abroad. Exploring new destinations and experiencing other cultures is both rewarding and exciting, but it is also important to do so safely. Students with special considerations – such as women and LGBTI travelers – may face additional challenges in other countries.


Throughout the past year, there have been reports from U.S. citizens concerned they may have consumed unregulated alcohol. **Drink responsibly and in moderation.** Stop and **seek medical attention** if you begin to feel ill. If you have questions or need to report an incident, contact the **American Citizen Services** unit at the nearest [U.S. embassy or consulate](#). You may also contact the U.S. Department of State's Bureau of Consular Affairs in Washington, D.C. at **888-407-4747 or 202-501-4444**.


Enroll in STEP



Subscribe to get up-to-date safety and security information and help us reach you in an emergency abroad.

Learn about your destination





United States Department of State

TRAVELER'S CHECKLIST

Before traveling abroad, make sure to:



GET INFORMED about where you are going, at travel.state.gov/destination.



GET REQUIRED DOCUMENTS, such as your passport and visas.



GET ENROLLED in the Smart Traveler Enrollment Program (STEP) for security and emergency alerts.



GET INSURED for medical, evacuation, and other unexpected expenses.



travel.state.gov/travelerschecklist

<https://travel.state.gov/content/travel/en/passports.htm>

U.S. Passport

U.S. Passports

International Travel

U.S. Visas

Intercountry
Adoption

International Parental
Child Abduction

Apply For or Renew
My Passport

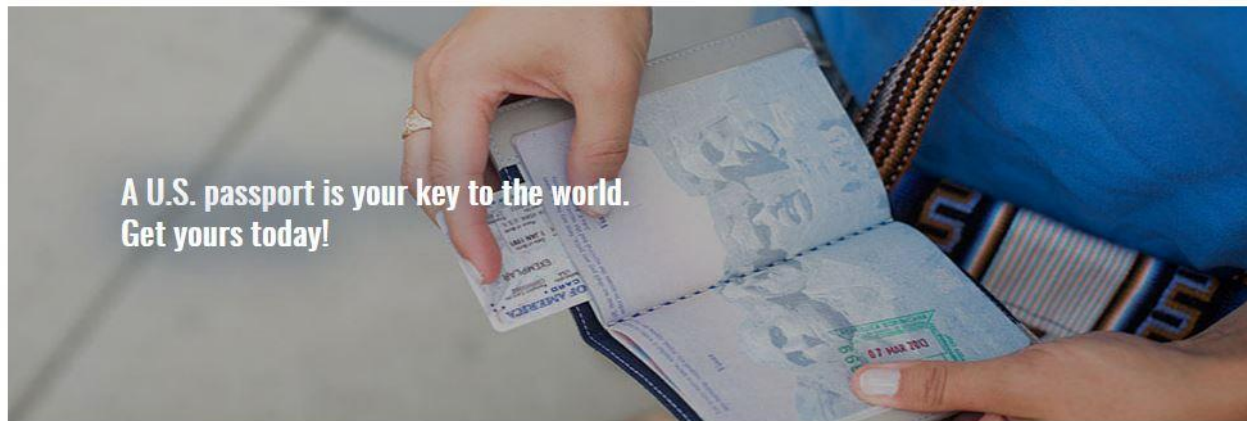
After I Apply

Passport
Requirements

Legal Matters

[Travel.State.Gov](#) > U.S. Passports

 Print  Email  Facebook  Twitter  More



How to Apply for or Renew your Passport

Learn [How to Apply for your Passport](#).

Fees for Your Passport

Find the cost for your passport and payment methods on [Passport Fees](#).



INFORMACIÓN EN ESPAÑOL



CONTACT US

Passport News

Nov 14, 2018 8:01 AM

Special Passport Acceptance Fairs

We're holding special Passport Fairs across the United States to help you get your passport. Adults who are

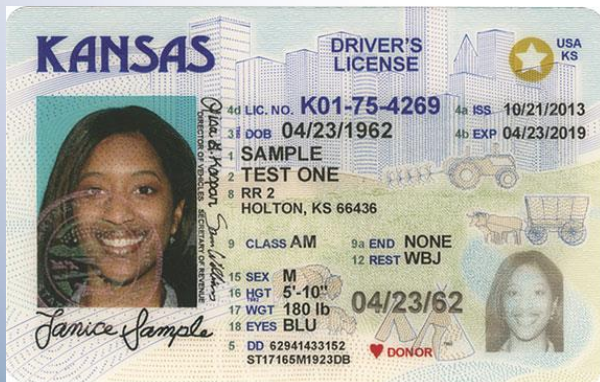
Travel Documents

Make Photocopies of your Passport (& Visa, if applicable):

- One copy in U.S.
- One copy in your Bods Abroad Portal
- One copy with you

Be sure the name on your airline ticket matches your name as it appears on your passport!

For destinations within US territories a drivers license is sufficient.



Country Information

Entry & Exit Requirements

[U.S. Passports](#)[International Travel](#)[U.S. Visas](#)[Intercountry
Adoption](#)[International Parental
Child Abduction](#)[Before You Go](#)[Country Information](#)[While Abroad](#)[Emergencies](#)[Travel.State.Gov](#) > [International Travel](#) > Country Information[Print](#) [Email](#) [Facebook](#) [Twitter](#) [More](#)

Learn about your
destination



Country Information



Learn About Your Destination

We provide safety and security information for every country of the world to help you assess for yourself the risks of travel. Each country information page contains a Travel Advisory, Alerts, and other important details specific to that country that could affect you. Pay close attention to the entry and exit requirements, local laws and customs, health conditions, and other details to decide whether traveling to that country is right for you. You will also find the address and phone number of the nearest U.S. embassy or consulate. Take those with you in case of an emergency.



**VIEW ALL TRAVEL
ADVISORIES**



**WHAT YOU CAN DO IN A
CRISIS ABROAD**

**VIEW ADOPTION COUNTRY
INFORMATION**

After Arrival in the United States

You might have been exposed to COVID-19 on your travels. You might feel well and not have any symptoms, but you can still be infected and spread the virus to others. For this reason, CDC recommends the following:

ALL Travelers

RECOMMENDED

- Get tested with a COVID-19 [viral test](#) 3-5 days after travel.
- Find a [U.S. COVID-19 testing location near you](#).[external icon](#)
- Self-monitor for [COVID-19 symptoms](#); [isolate](#) and get tested if you develop symptoms.
- Follow all [state and local](#) recommendations or requirements after travel.



Smart Traveler Enrollment Program

A SERVICE OF THE BUREAU OF CONSULAR AFFAIRS
U.S. Department of State



Sign In or [Create Account](#)



[Forgot Username](#) or [Password?](#)

TRAVELING?

Enroll a trip and get Travel Alerts and Warnings



STAYING AT HOME?

Get Travel Alerts and Warnings



FREQUENT TRAVELER?

Create an account



What is STEP?

The Smart Traveler Enrollment Program (STEP) is a free service to allow U.S. citizens and nationals traveling abroad to enroll their trip with the nearest U.S. Embassy or Consulate.

Benefits of Enrolling in STEP

- ☒ Receive important information from the Embassy about safety conditions in your destination country, helping you make informed decisions about your travel plans.
- ☒ Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency.
- ☒ Help family and friends get in touch with you in an emergency.

Health

Tiffany McManis, MSN, APRN, BC
Director, Board Certified in Family Health
WU Student Health Services



Staying Healthy Abroad

STUDENT HEALTH SERVICES

[Home](#) » [Student Life](#) » [Services to Students](#) » [Health Services](#)

^ IN THIS SECTION

Student Health is located in Morgan Hall Room 140

Open Monday through Friday 8:00 A.M. - 5:00 P.M.

The last walk-in is accepted approximately 30 minutes prior to closing dependent upon patients census.

All Washburn University students are eligible to visit Student Health Services free-of-charge with a valid WU ID. No appointment is necessary with the exception of pre-participation physicals and well woman exams. There is a fee for laboratory testing (including PAP), X-rays, immunizations, TB testing and prescription medications. Our services include:

- Urgent care for illness and injury
- Primary care for chronic stable conditions
- Pre-participation physical exams (Sports, Nursing, Allied Health, Study Abroad)
- Well-woman exams
- Sexually transmitted infection treatment
- Diagnosis and care of emotional problems
- Immunizations including meningitis immunizations (Required of all students living on campus). [Download immunization forms.](#)
- TB testing
- Patient assistance program for prescriptions
- Health education



WU Study Abroad Insurance Plan

- All study abroad participants will be enrolled in the required WU Study Abroad Insurance Plan
- Policy info available on Bods Abroad
- Reimbursement policy: Pay first and keep receipts, submit claim.
- Coverage includes: health, emergency medical evacuation and repatriation & more.



WorldRisk Assistance Card

Name of Insured Organization

WASHBURN UNIVERSITY OF TOPEKA

Policy Number:

WS11015544

Please note this is not a credit card or medical insurance card

Call AIG Travel, when you are traveling outside the USA and Canada on a trip sponsored by the insured organization and you need help finding or arranging services such as:

- › Medical Assistance and Travel Medical Emergency Services
- › Personal and Pre-Trip Services
- › Legal Assistance
- › Emergency Cash - From Personal Funding Source
- › Lost Baggage or Passport Assistance
- › Insurance Coordination
- › Evacuation and Repatriation
- › Emergency Message Center
- › Other General Assistance

AIG Travel can be reached collect at +1 (817) 826-7008 or within the U.S. or Canada, call (800) 401-2678.

To access your 24/7 travel assistance website, visit www.aig.com/us/casualty/travelguardassistance



Alert Traveler



AlertTraveler

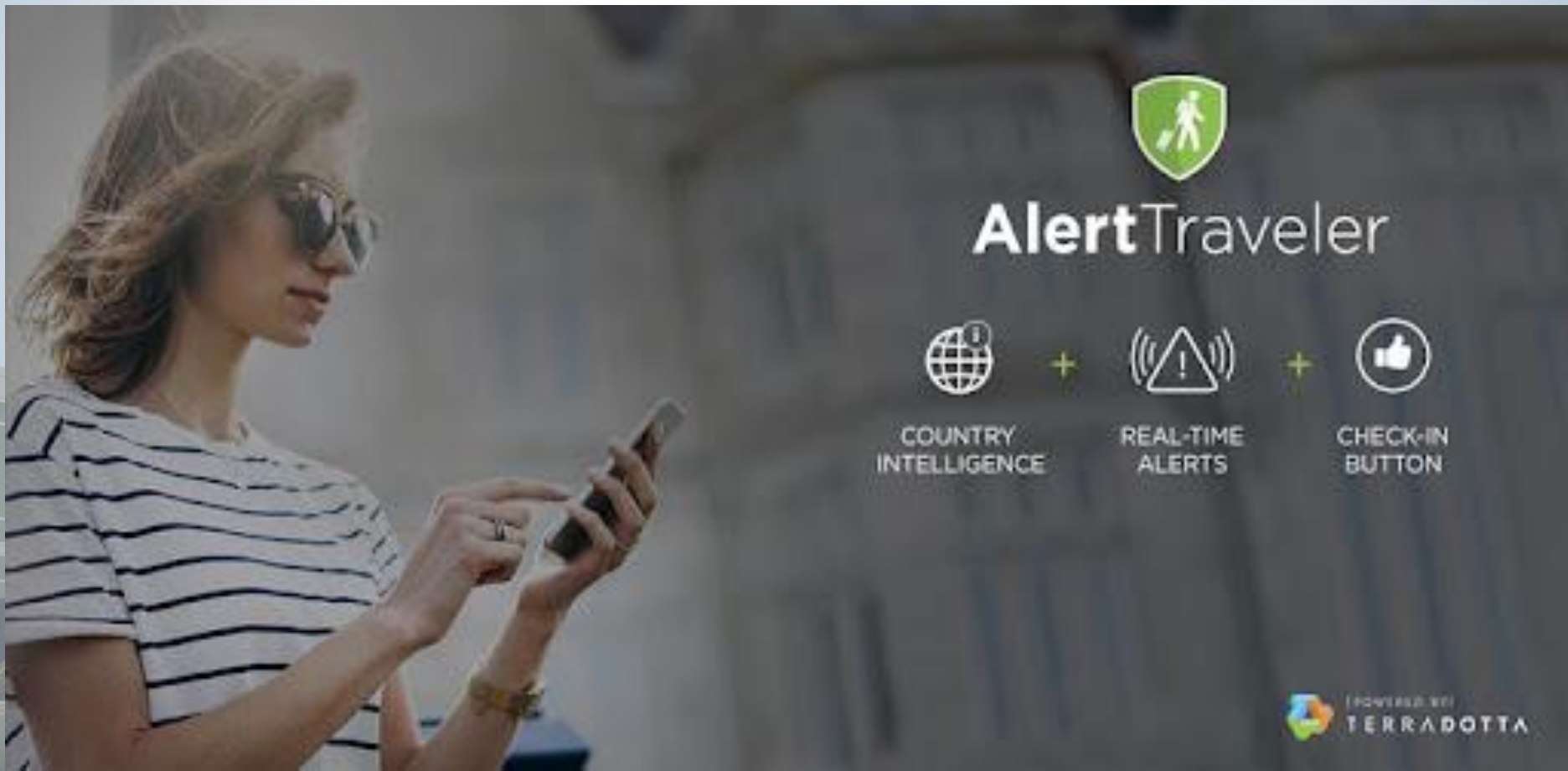
Smart Phone App.

Install & Activate to be entered in the Scholarship Drawing



Alert Traveler

Washburn University is providing the AlertTraveler system to help keep you safe while traveling. This system will keep you informed of critical events that may impact you while abroad and will allow your Institution to better assist you in the event of an emergency.



Download App

Go to the App Store and search for AlertTraveler®



Installing AlertTraveler

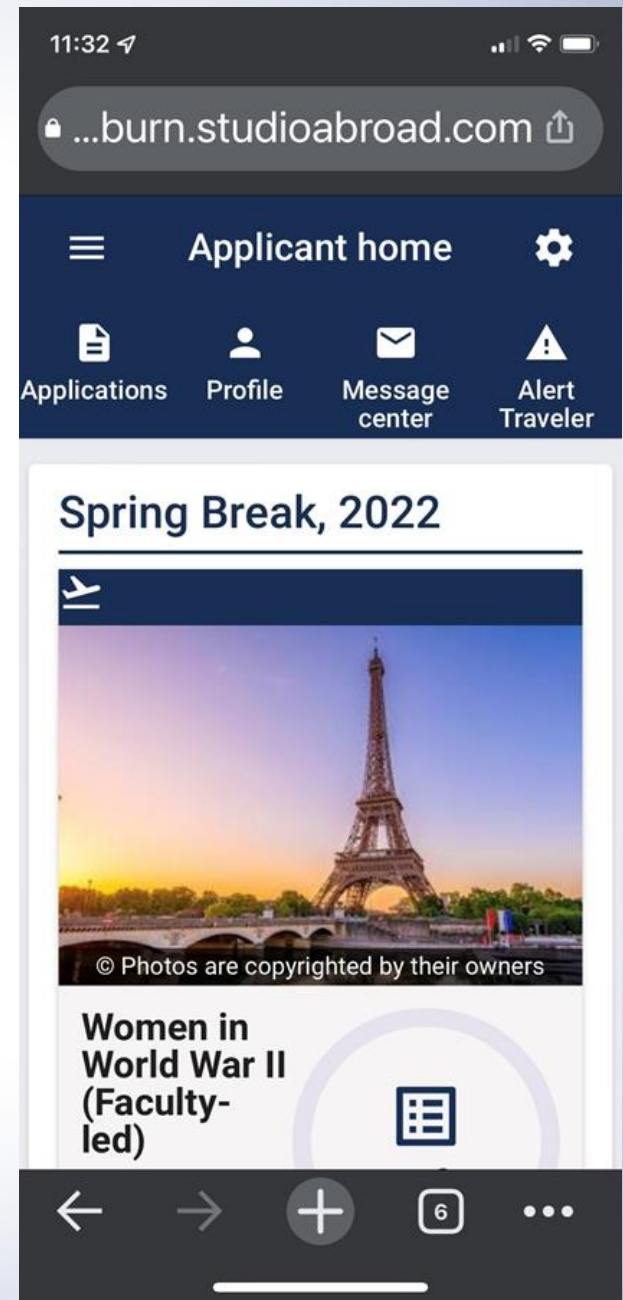
Go to internet browser

Login to WU Study Abroad:

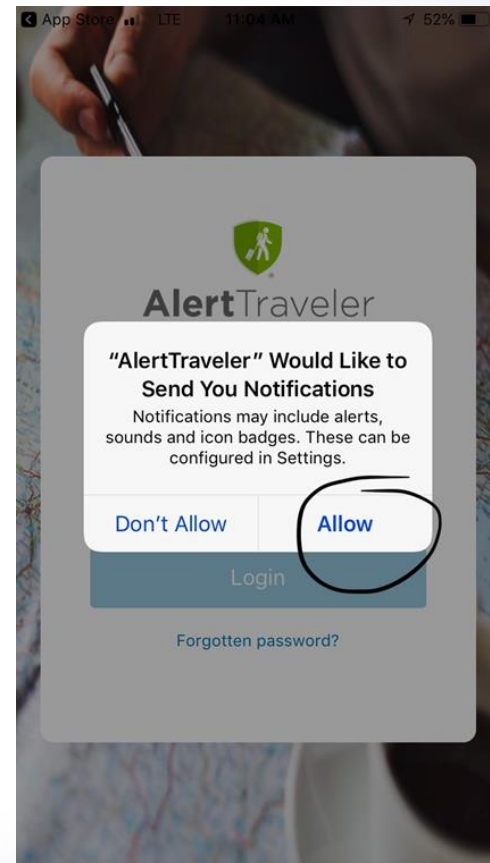
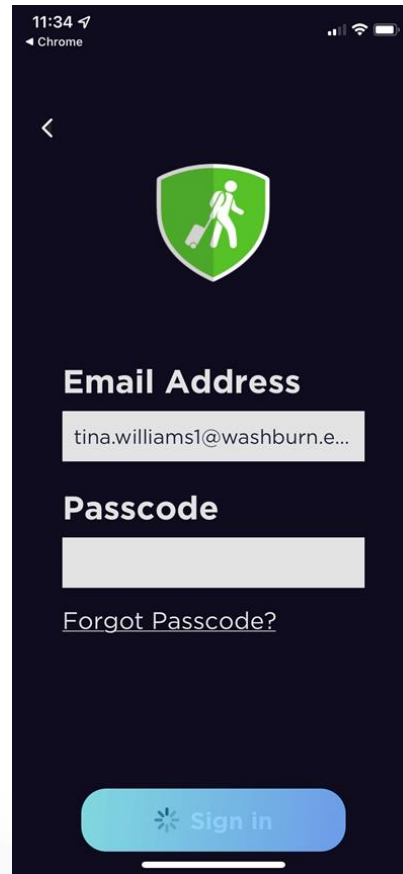
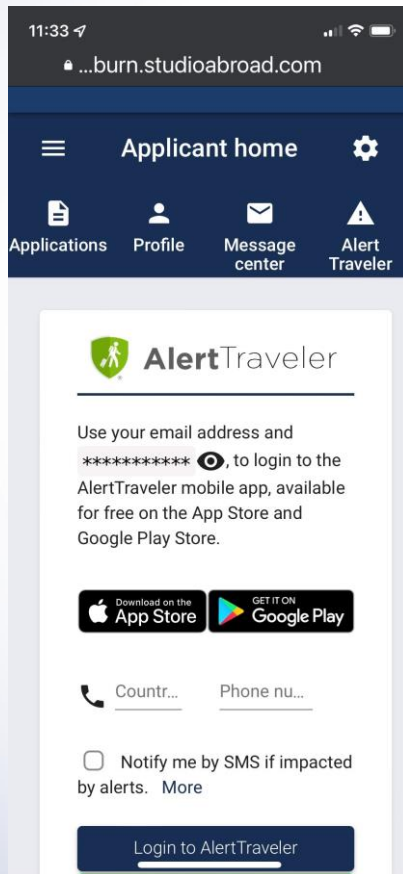
<https://washburn.studioabroad.com/>

From Applicant Home Page

Click AlertTraveler



Enter Phone Number, Login & Allow Notifications



Managing Your Money

Tina Williams, M.S. Ed
Study Abroad Coordinator
Office of International Programs



Play an active role in understanding your finances; have multiple methods of getting cash. ATMs may be available and may be a safe option; consult a traveler's guide for more information about your destination.

- ATMs may be available for cash withdrawals (credit or debit). Know your pin!
- Check with your bank to make sure your card will work overseas (e.g., Plus, Cirrus, Visa Check Card, etc.)
- Let your bank know when & where you will be traveling. This will keep your bank from suspecting fraud and placing a hold on your account.
- Check the daily cash withdrawal limit and daily spending limit for each credit and debit card you take with you.
- Check the expiration dates on each credit or debit card to ensure your card will not expire while abroad.
- Photocopy each of your credit or debit cards. Keep these records somewhere safe, separate from the actual cards and checks.

- Research the currency of your host country and become familiar with the exchange rate... it's not play money! For exchange rates: www.xe.com
- Withdrawal currency from an ATM in the host country airport so you are prepared to pay for taxi, tips, meal etc. upon arrival.
- Carry large bills and debit and credit cards in a money belt on your person.
- Use online banking to access your account and monitor activities.

2021 Study Abroad Photo Essay Contest First Place



Shela Pierre-Noel, Senior

Semester Abroad

University of Clermont Auvergne,
Clermont-Ferrand, France

“I will forever cherish the experience of being abroad in college. I met lots of students from around the world. We built a community among ourselves. We helped each other out whenever we could and provided support to our fellow international students in whatever ways possible.”

Bonjour from Clermont-Ferrand



Bonjour from Clermont-Ferrand



Washburn Transformational Experience

Office of International Programs

The [IE-WTE requirements](#) are completed through the Washburn GivePulse platform.

<https://washburn.givepulse.com>



<https://washburn.givepulse.com>



International Education WTE

[Manage](#)[Add Impact](#)

[Washburn University's Community & Civic Engagement Portal](#) / [Washburn Transformational Experience](#) / [International Education WTE](#)

[Home](#) [People](#) [Events](#) [Contact](#)

About

Students participating in an approved study abroad program may elect to complete the study abroad program as a Washburn Transformational Experience in International Education.

The IE-WTE undergraduate program highlights student's international experience. Combining study abroad and the IE-WTE expands the students experience and resume. Students who elect to complete the IE-WTE program are eligible for IE-WTE scholarship funds. Students who successfully complete the program receive a designation on their WU transcript, recognition at the commencement ceremony, and an IE-WTE medallion to commemorate their participation.

International Education - WTE Requirements

Click the link below to begin Part I: Pre-departure Requirements

<https://washburn.givepulse.com/survey/take/PS84MjfafehCv8m7RnFd>

To return to a IE WTE in progress:

1. Login via Washburn



Baili Zhang

Administrator

[Contact](#)

Tina Williams

Co-Administrator

[Contact](#)

Share With Friends

[Invite](#)[Affiliate](#)

A few people you will meet...



To Continue/Edit

Click My Activity, Surveys, Select Title of Survey

The screenshot shows a user profile for Tina Williams, who is associated with 'Surveys'. The page features a yellow header bar with navigation links: English, Explore, Manage, and My Activity (which is highlighted with a blue circle). A dropdown menu is open for 'My Activity', listing options: Groups, Classes, Impacts, Registrations, Donations, Purchases, Surveys (highlighted with a blue circle), Reviews, and Insights. Below the header, the user's profile is displayed with a photo and the name 'Tina Williams'. A table lists the user's surveys, with the first entry highlighted in yellow: 'International Education - Washburn Transformational Experience (IE-WTE)'. The table columns are Title, Group, Club, Organization, Status, Last Modified, Created, and Reviewed. A 'See reviews' link is provided for the first survey entry.

English Explore Manage My Activity Hi Tina



Tina Williams
Surveys

1 - 1 of 1 Surveys

Title	Group, Club, Organization	Status	Last Modified	Created	Reviewed
International Education - Washburn Transformational Experience (IE-WTE)	International Education WTE	Approved	04/22/2022 11:55am	04/14/2022 1:29pm	See reviews

Pre-Departure: Activity Plan & Research Paper

Complete Part I, scroll to the bottom of the page, click the submit button to notify your Faculty Mentor that Part I is ready for approval.



International Education

International Education - Washburn Transformational Experience (IE-WTE): Undergraduate students participating in an approved study abroad program may elect to complete the study abroad program as an IE-WTE. Combining study abroad and the IE-WTE expands the students experience and resume. Students who elect to complete the IE-WTE program are eligible for IE-WTE scholarship funds. Students who successfully complete the program receive a designation on their WU transcript, recognition at the commencement ceremony, and an IE-WTE medallion.

Pre-requisites: Choose an eligible study abroad program and select a Faculty Mentor.

[Click Here to Review The International Education - WTE Requirements & Instructions:](#)

I: Pre-Departure: Activity Plan & Research Paper

II: Post Program: Presentation & Completion Form

For more information contact: studyabroad@washburn.edu

Part I: Pre-Departure Activity Plan & Research Paper

Student WIN

I am currently a...

Senior (90+ credit hours)

By participating in this Washburn Transformational Experience (WTE) I hope to:

please select all that apply

- ☐ build a strong relationship with a faculty/staff member and/or a community-based supervisor
- ☐ have an experience that increases my understanding of academic concepts from classes I have taken
- ☐ have an experience that allows me to apply the knowledge or skills I learned in the classroom to real-world settings
- ☐ have the opportunity to be creative in how I address a problem or express myself
- ☐ increase my self-confidence or ability to take initiative

My Faculty Mentor is:

Auto Complete. Start typing the user's name (minimum two characters) and then select from the matching results.

Activity Plan Description: Prepare a well constructed paragraph that includes a program description, itinerary, and academic activities.

For short term programs include a daily itinerary. For a semester program or longer provide a weekly itinerary.

Activity Plan Goals and Objectives: Prepare a well constructed paragraph that includes a description of 2-3 personal goals and the academic activities you will engage in to accomplish the goals. In addition, describe how the experience will transform.

Add specific details. Vague or incomplete answers will not be accepted.

Research Paper: Write a research paper to prepare for the study abroad experience. Refer to the IE-WTE Requirements for instructions. Upload the Research Paper here (not applicable for faculty-led programs).

If you are participating in a Faculty-led program you will complete an assignment in your respective course. You do not need to upload a paper. If you are participating in an individual program, your Faculty Mentor will supervise and assess your paper.

+ Add Attachment

Date

Click the submit button to notify your Faculty Mentor that requirements are ready for review and approval.

Submit Save Draft

Your Faculty Mentor may be the Faculty leader of a faculty-led program, or it may be your Academic Advisor or a Faculty who is familiar with your academic program and/or location.

If you are participating in a Faculty-led program, you will complete an assignment in your respective course. You do not need to upload a paper.

Post Program: Public Presentation

Complete Part II, click the submit button to notify your Faculty Mentor that requirements are ready for review and approval.

Part II: Public Presentation and Completion Form

The purpose of the Public Presentation is to share your experience. The presentation will address the significance of the program, the impact the experience has had on you, and the extent to which the program has fit into your overall educational goals at Washburn. To complete the Public Presentation: Prepare a poster / power point presentation. Refer to the IE-WTE Public Presentation Guidelines. Consult your WTE Mentor or the OIP to find an appropriate venue and date.

Presentation Venue

Date of Presentation

Title of Presentation (as it should appear on your transcript)

Upload Public Presentation
[+ Add Attachment](#)

As a result of participating in this Washburn Transformational Experience (WTE) I:

As a result of participating in this Washburn Transformational Experience (WTE) I:

- ☐ built a strong relationship with a faculty/staff member and/or a community-based supervisor
- ☐ had an experience that increased my understanding of academic concepts from classes I have taken
- ☐ had an experience that allowed me to apply the knowledge or skills I learned in the classroom to real-world settings
- ☐ had the opportunity to be creative in how I addressed a problem or expressed myself
- ☐ increased my self-confidence or ability to take initiative
- ☐ increased my leadership skills
- ☐ increased my research skills
- ☐ increased my understanding of another culture or country
- ☐ increased my understanding of the local community
- ☐ increased my knowledge of social justice issues
- ☐ increased my understanding of and/or empathy for people different than myself
- ☐ learned how to effectively work and collaborate as part of a team
- ☐ increased my personal and/or professional network
- ☐ increased my ability to think critically about an issue
- ☐ became more proficient in information literacy (i.e. my ability to locate, evaluate and use information) and/or technology
- ☐ increased my ability to communicate effectively and clearly through writing
- ☐ increased my ability to communicate effectively and clearly through speaking and/or presentation skills
- ☐ increased my ability to work with numbers and statistics
- ☐ increased my ability to communicate and work with people from different backgrounds
- ☐ increased my ability to integrate ideas/information across settings and contexts

Upload Public Presentation

[+ Add Attachment](#)

As a result of participating in this Washburn Transformational Experience (WTE) I:

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- ☐ built a strong relationship with a faculty/staff member and/or a community-based supervisor
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- ☐ had an experience that allowed me to apply the knowledge or skills I learned in the classroom to real-world settings
- ☐ had the opportunity to be creative in how I addressed a problem or expressed myself
- ☐ increased my self-confidence or ability to take initiative
- ☐ increased my leadership skills
- ☐ increased my research skills
- ☐ increased my understanding of another culture or country
- ☐ increased my understanding of the local community
- ☐ increased my knowledge of social justice issues
- ☐ increased my understanding of and/or empathy for people different than myself
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- ☐ increased my ability to communicate effectively and clearly through writing
- ☐ increased my ability to communicate effectively and clearly through speaking and/or presentation skills
- ☐ increased my ability to work with numbers and statistics
- ☐ increased my ability to communicate and work with people from different backgrounds
- ☐ increased my ability to integrate ideas/information across settings and contexts
- ☐ increased my civic knowledge and/or commitment to being civically engaged in both political and non-political activities that affect the community/nation/world
- ☐ had the opportunity to put ethical decision making into practice
- ☐ have a greater appreciation for the world around me
- ☐ Other

Click the submit button to notify your Faculty Mentor that requirements are ready for review and approval.

[Submit](#) [Save Draft](#)

WTE – Public Presentation

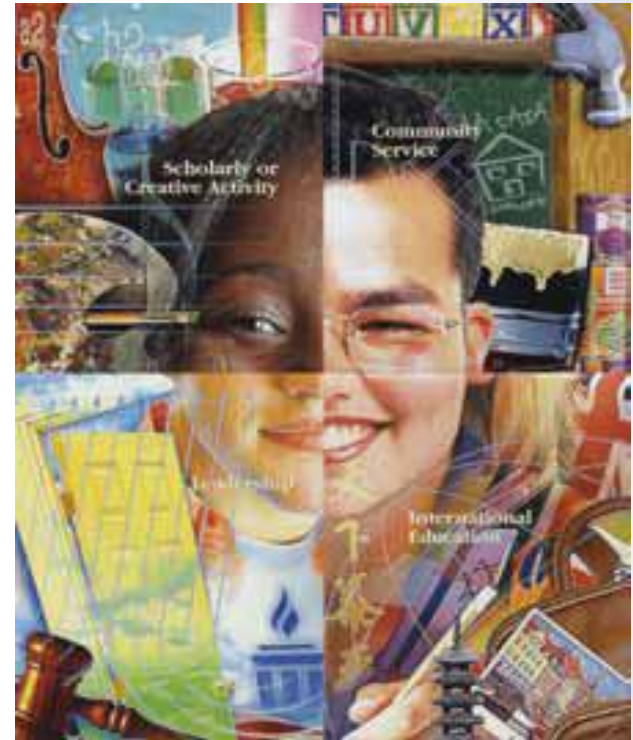
The final requirement of the WTE is completing a Public Presentation within the semester after returning

1) Oral Presentation

- pre-approved, pre-arranged WU classroom or event
- Washburn Radio with Mark Feuerborn

2) Poster Presentation

- At a pre-approved venue
 - Study Abroad Fair (early September) or
 - [Day of Transformation](#) (November)



WTE Poster Grant Application

This application is for WTE students presenting a poster at Apeiron and Day of Transformation.

Washburn University's vision is to expand the culture of undergraduate creative and scholarly work. The opportunity for undergraduates to perform independent creative work is consistent with the University's commitment to individual achievement and its mission to "help students reach their full academic potential." Students can request monies for the opportunity to present their final product. The proposed project must be student driven, original, and faculty supervised. Furthermore, the funded project must represent more than a class assignment unless it is part of a capstone project that reflects advanced scholarly or creative activity. The grants are competitive and awarded based on the quality of the project proposal as reviewed by a committee composed of faculty from different disciplines, using a rubric. It is generally assumed that students will be in their junior or senior years when they complete these projects.

READ THIS: Students are eligible to receive a maximum of \$85 to be used for printing a poster. The poster MUST be printed at UMAPS. No exceptions allowed. Students are only eligible to receive funding for ONE (1) Washburn Transformational Experience. If you have received any WTE funds previously, then you are not eligible for any additional funds. Scholarly Creative WTE students seeking more than the maximum of \$85 or seeking project or travel support should use the original Scholarly Creative grant application, which can be found at:

<http://www.washburn.edu/admin/vpaa/forms/SCWTE.html>

PLEASE READ THIS ENTIRE DOCUMENT AND COMPLETELY AND THOROUGHLY ANSWER EACH ITEM. INCOMPLETE OR POORLY PREPARED GRANTS WILL NOT BE FUNDED!!!

Name:

WU email address:

Major:

Have you declared a WTE?

☐ Yes

☐ No. If "No", then your project is not eligible for funding from this source.

Computer Generated Poster



IE-WTE Medallion



Alert Traveler



AlertTraveler

Smart Phone App.

Install & Activate to be entered in the Scholarship Drawing



Academics: Enrollment & Credit Transfer

Tina Williams, M.S. Ed
Study Abroad Coordinator
WU Office of International Programs



Study Abroad Credit Transfer

Want Credit from abroad? Complete a “Study Abroad Credit Transfer Form” BEFORE you leave:

<http://www.washburn.edu/iip/sap.html>

- Enroll in the assigned IS Study Abroad course
- When you return from a semester or year-long program, your transcripts are sent weeks/ months later; therefore, grades may not be immediately reported.

Study Abroad Credit Transfer Form **Washburn University**
Complete the top portion for pre-approval of courses abroad.

Last Name _____ First Name _____ MI _____ WYN _____
Street Address _____ City _____ State _____ Zip _____ Major/Minor Dept _____
Phone _____ Email Address _____
I plan to attend the study abroad program coordinated or approved by Washburn as designated below:
City _____ Country _____ Host University/Program Provider _____
Dates of attendance for the study abroad program: From _____ to _____
Month/day/year Month/day/year

Proposed study abroad courses (Shaded area for office use only): *Note: Transfer of Academic Credit Earned from a Foreign Institution: "A letter grade will only be posted if the course is required for the student's major or minor academic program. All other course work is posted as credit."*

Dept	Course	Sect	WU Study Abroad Course Title	Credit Hours	Host University Course Title	Washburn equivalent: Title Dept Course # Or 1XX or 3XX when no exact match exists

Dept Chairperson's signature _____ Date _____ Academic Advisor's signature _____ Date _____ Student's signature _____ Date _____
Dept Chairperson's signature _____ Date _____ Academic Advisor's signature _____ Date _____
Associate VP Academic Affairs' _____ Date _____ Academic Advisor's signature _____ Date _____
(Signature indicates approval of appropriate course content for general education—Final)

Withdrawal or Extension of Program: pg. 14

- Contact the Office of International Programs (OIP) in writing to discuss your request.
- Communicate with Faculty-Leader/Advisor and Major Department.
- Meet with the Coordinator at the Host University.
- You must finalize all business in the host country before leaving and pay all outstanding bills. Neither WU or the host university will be responsible for any financial or other matters that you leave unresolved.
- If you are extending your program. Contact the OIP. It will be your responsibility to secure housing, registration and proper documentation.

Local Laws - Harassment, Discrimination, Accommodations WU Study Abroad Code of Conduct Expectations & Consequences

Equal Opportunity Director

Michelle White-Godinet

Equal Opportunity Director/Title IX Coordinator

eodirector@washburn.edu

785.670.1509

Associate Vice President / Dean of Student Life

Joel Bluml

joel.bluml@washburn.edu

785-670-2100



WU Study Abroad Code of Conduct: Expectations and Consequences

WU Student Code of Conduct

Washburn University strives to provide an environment in which students may pursue their educational interests. Students are expected to conduct themselves in a manner which promotes learning and preserves academic freedom for all.

The students of Washburn University are responsible for complying with policies, standards, rules, and requirements for academic and social behavior formulated by the University and affiliated organizations. These procedures and rules afford a student due process in the matter of alleged violations of University standards, rules and requirements governing academic and social conduct of students.

The University generally is not responsible for conduct of students off campus. However, when the behavior occurs off campus at a University-sponsored activity or when the off-campus behavior of students can be reasonably expected to adversely affect the safety and security of persons on campus or the orderliness of the educational process, Washburn must implement the procedures provided for in this Code.



WU Study Abroad Code of Conduct: Expectations and Consequences

Bods Abroad Program Application Material



Study Abroad Code of Conduct: Expectations and Consequences

Print

Close

Study Abroad Code of Conduct: Expectations and Consequences

EXPECTATIONS

International programs are designed to be significant, educational and transformative experiences. Washburn University is committed to providing a positive and safe experience. However each student is responsible for individual actions and the effects of those actions on themselves, other students, and the surrounding community.

Acceptable behavior is governed by ethics, integrity, and respect as well as compliance with all local norms, social patterns, laws and regulations. Behavior should reflect qualities like integrity, openness to new and different situations, sensitivity to others' needs and generous compassion. Acceptable behavior also includes actions that ensure the safety of the individual and the group.

Student Conduct

Students enrolled at WU who are part of an International program are responsible for following the procedures and sanctions in this Study Abroad Code of Conduct. It provides for the disciplinary process available for misconduct or violations of the Student Code of Conduct that occur when a WU student is abroad. The purpose of the Study Abroad Code of Conduct is to provide procedures to immediately address conduct issues while abroad.

The Code of Conduct applies to all aspects of the International Program experience. This includes any location where the program is taking place, whether owned or used by the University; during University-sponsored activities such as field or day trips; and to conduct committed generally by the student that adversely affects the University community.

The WU Student Conduct Code still applies! http://www.washburn.edu/current-students/services/Student_Conduct_Code.pdf This Study Abroad Code of Conduct does not replace the WU Student Conduct Code, it supplements it. By signing this document, students are agreeing to be subject to any additional provisions provided in this document, even if such provisions may be stricter than the WU Student Conduct Code.

If the University Official determines a students' behavior disrupts the educational experience or threatens the safety of the individual or others, the student may be dismissed from the program and sent home at their own expense.

PROCEDURES and CONSEQUENCES

In the event of an incident that involves academic or behavioral misconduct or a student's difficulty with local authorities, the Washburn University Faculty Leader may need to notify the Washburn University

Study Abroad Consent Release and Assumption of Risk

Study Abroad Program Application Material



Study Abroad Consent Release and Assumption of Risk

[Print](#)[Close](#)

I agree my participation in the Program is entirely voluntary and at my request and initiation. In consideration of my participation in the Program, I agree as follows:

1. Risks of Study Abroad

I understand and agree my participation in the Program involves risks not found in study at Washburn University. These risks include, but are not limited to: traveling to and within, and returning from, one or more foreign countries; foreign, political, legal, social and economic conditions; different standards of design, safety and maintenance of buildings, public places and conveyances; risks of injury, permanent disability or death; property damage and economic loss; natural disasters, civil unrest or hostilities; and terrorist activities or acts of war.

- a. If I am charged with violations of federal, state or local laws, I understand the University will neither request nor agree to special consideration for me because of my status as a student. I understand that while studying and living in another country, I am subject to the laws of that country (i.e. the sale or use of drugs or alcohol). I understand that a U.S. passport will not protect me from arrest or detention; that the judicial procedure in many countries provides for lengthy investigatory detention without bail; and the U.S. embassy may not be able to assist me.

2. Independent Activity

I understand that there are times when I will not be supervised by the University or a host institution, such as when classes or activities within the Program are not in session. I understand that during those times, I will have the opportunity and the right to engage in independent activities, including travel. I understand and agree risks referred to above in section one are also associated with any independent activities in which I may engage.

3. Institutional Arrangements

I understand and agree the University does not represent or act as an agent for, and cannot control the acts or omissions of, any host institution, host family, transportation carrier, hotel, tour organization or other provider of goods or services involved in the program. I also understand and agree the University is not responsible for matters which are beyond its control.

4. Health and Health Insurance, Property Insurance, Medical Evacuation and Repatriation Insurance.

- a. Health. I have consulted with a medical doctor with respect to my personal medical needs. I am aware of all applicable personal medical needs. I understand and agree I am personally responsible for payment of medical costs, including costs not covered by insurance, while participating in the Program and that the University is not obligated to attend to any of my medical or medication needs. I also understand and agree the standard of health care in a foreign country may not be of the same quality and type as available in the United States.

- i. **If my program is University faculty-led, I authorize the University faculty leader to secure any necessary treatment in the event that I need emergency medical care, hospitalization or surgery while participating in the Program.**

- b. Insurance. I understand and agree I have been advised to procure policies of insurance to:

- i. provide payment for medical treatment and medication while participating in the Program;
 - ii. provide compensation for property damage, loss of property and /or other economic loss while participating in the program;
 - iii. provide for arranging and payment for medical evacuation to the United States in the event of serious illness or injury; and,
 - iv. provide for the repatriation of my remains in the event of my demise.

Local Laws – Getting Help

U.S. Passports

International Travel

U.S. Visas

Intercountry
Adoption

International Parental
Child Abduction

Before You Go

Country Information

While Abroad

Emergencies

[Travel.State.Gov](#) > [International Travel](#) > Emergencies

 Print  Email  Facebook  Twitter  More

What the Department of State
Can and Can't Do in a Crisis

✓ Crisis Abroad: Be Ready

Lost or Stolen Passports
Abroad

Help for U.S. Citizen Victims
of Crime

U.S. Citizens Missing Abroad

Ways to Locate your Loved
One in a Crisis Abroad

✓ Arrest or Detention of a U.S.
Citizen Abroad

Emergency Financial
Assistance for U.S. Citizens
Abroad

International Financial
Scams

Emergencies



Getting Help in an Emergency

If you are overseas and in need of emergency assistance [contact the nearest U.S. embassy or consulate](#).

If you are concerned about loved ones overseas, please call:

Replace a passport abroad

If your passport has been lost or stolen while you are abroad, you will have to replace the passport before returning to the United States. [Learn more](#), and contact the nearest [U.S. embassy or consulate](#) for assistance.



**VIEW ALL TRAVEL
ADVISORIES**

Enroll in STEP

Cultural Adjustments

Office of Counseling Services

Kuehne Hall, suite 200

1700 SW College Ave.

Topeka, KS 66621

counseling@washburn.edu



Why **CULTURE SHOCK** is good for you



'There is wisdom in turning as often as possible from the familiar to the unfamiliar: it keeps the mind nimble, it kills prejudice, and it fosters humor.'

— **George Santayana, 'The Philosophy of Travel'**

Commonly experienced by travelers, expats and exchange students, **"culture shock"** describes the impact of moving from a familiar culture to an unfamiliar one.



Climate



Food



Language



Dress



Values



Etiquette and behavior

...can all contribute to culture shock.

Shock to the system

It's important to remember that culture shock is entirely normal, usually unavoidable, and is nothing to feel embarrassed about.



Preliminary stage

Learning about the host culture, preparation for the journey and farewell activities.



Initial euphoria

Begins on arrival and ends when the novelty wears off.



Irritability

Coping with simple aspects of everyday life suddenly seems foreign.





Re-entry phase

After returning home, you realize that you've been changed – your old set of values remain, and another has been acquired from your experiences.



Adaptation

You've learned how to function in the new culture, and perhaps even feel part of it.



Gradual adjustment

The culture becomes familiar, and you understand how to orient yourself in relation to it.



A typical reaction is to only associate with other expats from your home country – existing in a cocoon, separate from all but chance encounters with the locals.

A survey of 3,400 exchange students over 50 years found that:



found the culture shock helped them to better understand their own cultural values and biases.



felt more confident in themselves.



thought the experience continues to influence their interactions with different cultures.



felt their time living in another culture inspired greater maturity.

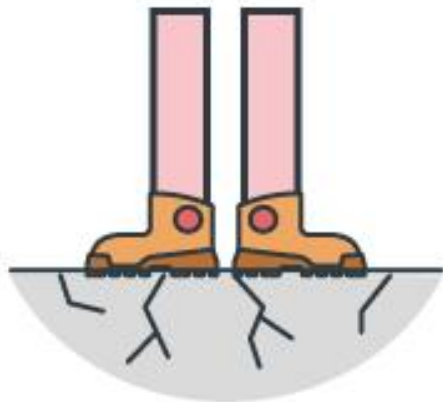


felt it helped develop a more sophisticated way of looking at the world.

Getting over a rough landing

The early stages of culture shock can be tough to get through, but fortunately they're temporary and manageable. Here are some tips on how to stop it affecting your life abroad.

Stay grounded



What you're feeling is normal, and most people experience it at one time or another.

Cook home comforts



If it's possible, cook some of your favorite meals from home to share with your new friends.

Get active



Exercise lifts your mood, and joining local activity groups can establish connections with your host culture.

Stay connected



Family and friends will want to keep in touch, so make time for regular webcam chats and calls.

Challenge yourself



Set yourself a goal each day of interacting with at least one new person, whether that's a shop assistant or a bartender.

Find a guide



Before you travel, use a language exchange or similar site to find someone who will help you learn the language and culture.

While it's tempting to stay within your comfort zone, exposing yourself to new cultures and ways of seeing the world is vital for personal growth.

Ideals of reason tell us how the world should be; experience tells us that it rarely is. Growing up requires confronting the gap between the two – without giving up on either one.

Susan Neiman



SOURCES

Dwyer, M.M. and Courtney, K.P. (1999). The benefits of study abroad. iesabroad.org

Neiman, S. (2014). Why Grow Up? London: Penguin.

Queens University Belfast. (2015). Culture shock and living in Northern Ireland. qub.ac.uk

Santayana, G. (1995). 'The Philosophy of Travel', in The Birth of Reason and Other Essays. New York: Columbia University Press.

UC Irvine. (2011). Phases of cultural adjustment. cie.uci.edu

UKCISA. (2015). Culture shock. ukcisa.org.uk

University of Exeter. (2012). Homesickness factsheet. exeter.ac.uk

Pre-Departure Checklist:

Tina Williams, M.S. ED
Study Abroad Coordinator



Be Prepared

U.S. Passports

International Travel

U.S. Visas

Intercountry
Adoption

International Parental
Child Abduction

Before You Go

Country Information

While Abroad

Emergencies

[Travel.State.Gov](#) > [International Travel](#) > Before You Go

 Print  Email  Facebook  Twitter  More

Traveler's Checklist

✓ Safety and Security
Messaging

Smart Traveler Enrollment
Program (STEP)

✓ Traveler Information

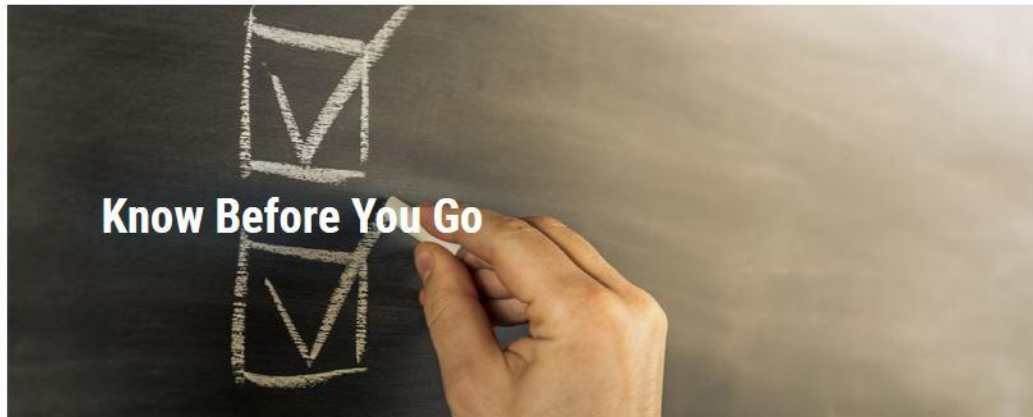
✓ Crisis Abroad: Be Ready

✓ Your Health Abroad

Driving and Road Safety
Abroad

Customs and Import
Restrictions

Before You Go



Learn about your destination

Country or area



Making plans to travel abroad? Read our [Traveler's Checklist](#), to find out:

Enroll in STEP



Subscribe to get up-to-date safety and security information and help us reach you in an emergency abroad.



VIEW ALL TRAVEL
ADVISORIES

Prep List (Handout):

Check Lists: Plan Ahead List & Before You Go

- Required
- Strongly Recommended
- Consider

Carry Contact Information

- Hotel, Family, Emergency Address/Telephone

Appy Trails: Pack these Smartphone tools

Travel-related apps can do so many things that travel books can't.

- Use GPS to pinpoint your location

- Play audio and video

- Search timely information on the Internet

 - Flight Aware - Realtime flight traffic

 - iTranslate

 - City Mapper

 - Goolge Maps

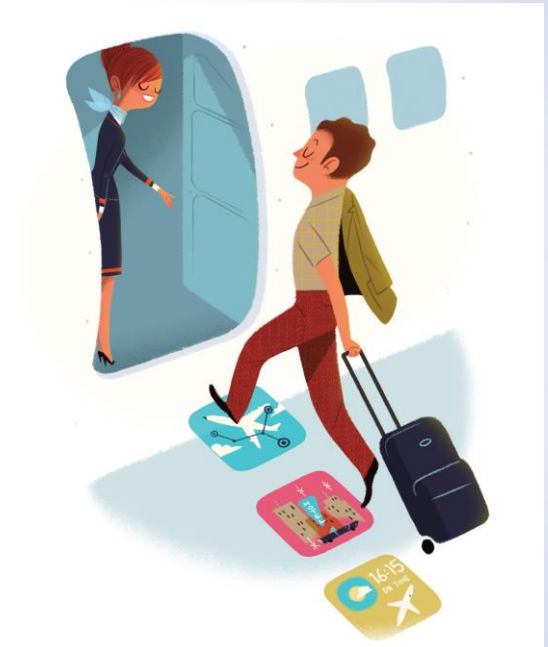
 - Guides by Lonely Planet

 - XE Currency Converter

 - WeatherBug

 - Pocket Guide – Audio tours

 - Hopper



Most apps offer at least basic functionality for free, though you should be conscious of high roaming charges for data downloads.

Pack List: Carry on vs. Checked (Handout)

Medicine in original container

- Bring copies of all prescriptions, including eyeglasses/contacts
- Medicine/prescriptions/important items in carry-on
- TSA 3-1-1 regulation



Photo Essay Contest

Photo Essay Contest

Deadline: Sept. 15th

- 3-5 pictures to support essay
- Submit 500-700 word essay

First Place - \$100

Second Place - \$75

Third Place - \$50



Social Media

@bodsabroad



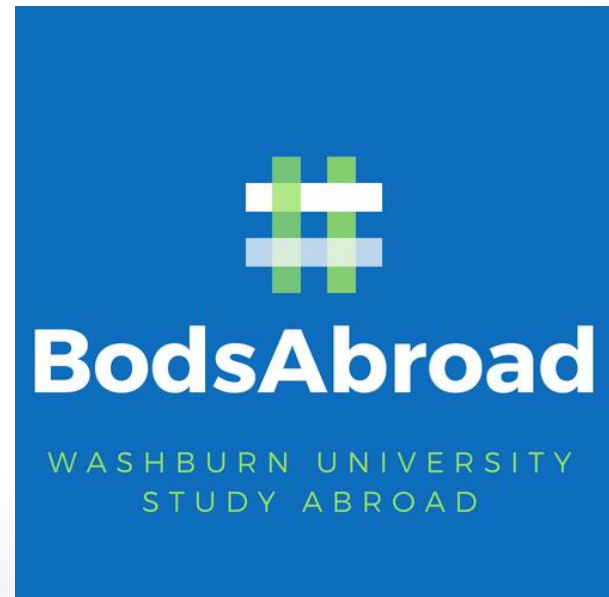
#bodsabroad



Student Takeovers



Student Stories



Alert Traveler



AlertTraveler

Smart Phone App.

Install & Activate to be entered in the Scholarship Drawing





Happy Travels!

You are a welcomed guest ...Treat
your host with respect and you will
be an honored guest. ~Unknown





Office of International Programs

www.washburn.edu/ip

studyabroad@washburn.edu

