



International Education – Washburn Transformational Experience

Students participating in an approved study abroad program may elect to complete the program as a Washburn Transformational Experience in International Education.

IE-WTE requirements are completed through the Washburn GivePulse Community Engagement Platform.



To begin: Register a GivePulse account: Go to <https://washburn.givepulse.com>

- a. Click the “sign up via Washburn” button at the top of the pop-up to register using your Washburn username and password. If you have an existing account, log in.
- b. On the Washburn GivePulse home page, scroll to the “Campus Groups” section and find the “International Education WTE” page, identified by the yellow WTE medallion with the globe/book image. Hover over the image to ensure you have selected the correct WTE category.

To continue an IE-WTE in progress: Login to <https://washburn.givepulse.com>

Go to “My Activity” pull-down menu and choose “Surveys”, click “edit” to continue.

Part I: Pre-departure Requirements - Activity Plan & Research Paper

Activity Plan: Priority Dates: Mar. 30 for Summer & Fall, Nov. 15 for Winter & Spring; or a date determined appropriate by the program faculty leader, if you are participating on a faculty-led program.

On the “International Education WTE” page, scroll down to the link to being Part I.

- a. Complete all required fields with detailed descriptions and information.
 - a. **WTE Faculty Mentor:** Enter the name of your This may be your Academic Advisor or if you are participating in a Faculty-led Program, the Faculty Leader will serve as the Mentor.
 - b. **Activity Plan Description:** Prepare a well-constructed paragraph that includes a program description, itinerary, and academic activities. For short term programs include a daily itinerary. For a semester program or longer provide a weekly itinerary.
 - c. **Activity Plan Goals and Objectives:** Prepare a well-constructed paragraph that includes a description of 2-3 personal goals and the academic activities you will engage in to accomplish the goals. In addition, describe how the experience will transform.
 - d. **Research Paper:** Write a research paper to prepare for the study abroad experience, see detailed instruction below. Upload the Research Paper (not applicable for faculty-led programs). If you are participating in a Faculty-led program you will complete an assignment in your respective course.
 - e. **Enter the Date & Submit:** Your WTE Faculty Mentor will receive an automatic message to review your submission for approval.

Research Paper: Priority Dates: Mar. 30 for Summer & Fall, Nov. 15 for Winter & Spring; or a date determined appropriate by the program faculty leader, if you are participating on a faculty-led program.

Write a Research Paper according to instructions below. Upload the paper for review by your WTE Mentor.

The research paper will be completed in consultation with the faculty-leader or Faculty Mentor. The paper will focus on a topic which will prepare the student for the WTE-IE experience. The paper should analyze some aspect of the country or culture to be experienced during the international experience of the WTE. The paper should be about five double spaced pages, excluding footnotes. Select an intellectually engaging topic which will contribute to your overall preparation. Acknowledge all sources using an approved citation style.

The paper should include the following:

- a. An introductory section that summarizes topic, including your reason for selecting the topic, and previews what you intend to cover in the remainder of the paper.
- b. A description of the main points including your analysis; and
- c. A conclusion that ties ideas together and discusses the impact of the research on your preparation for travel.

The organization and style of the paper should be appropriate for a Washburn University course, following the MLA format. Submit the paper to your Faculty-leader or WTE Mentor. The paper must be completed and accepted prior to the international experience.

Part II: Post Program Requirements - Presentation & Completion Form

Presentation: Priority Date: To be completed within the semester after returning and prior to graduation

The purpose of the Public Presentation is to share your experience. The presentation will address the significance of the program, the impact the experience has had on you, and the extent to which the program has fit into your overall educational goals at Washburn. To complete the Public Presentation: Prepare a power point presentation. Presentation options:

- 1- Oral Presentation in a pre-approved and pre-arranged WU classroom
- 2- Poster Presentation at a pre-approved venue such as the Day of Transformation or Study Abroad Fair

To continue an IE-WTE in progress: Login to <https://washburn.givepulse.com>
Go to "My Activity" pull-down menu and choose "Surveys", click "edit" to continue.

- a. **Presentation Venue:** Enter the venue where you will present. Visit with your WTE Faculty Mentor to find an appropriate classroom or alternate venue for your presentation. The audience should be fellow WU students that would benefit from hearing about your IE-WTE experience.
- b. **Date of Presentation:** Enter the date of your presentation. To be completed within the semester after returning and prior to graduation.
- c. **Title of Presentation:** Enter the title of your Presentation. This should be the official title of your program as it appears on the WU Study Abroad website. It will appear on your transcript.
- d. **Upload the Presentation:** upload the power point or other materials used to deliver your presentation.
- e. **Submit:** Click the submit button to notify your Faculty Mentor that requirements are ready for review and approval.

Option 1: Oral Presentation

The oral presentation is typically accompanied by a visual aid such as power point slide show.

Oral Presentation Format:

In-person or virtual presentation with a power point slide show including text and visuals.

Oral Presentation Requirements:

☑ Minimum 10 slides including:

- Introduction: Your Name, Major, Program Title, Name of Institution/Host University/Organization, City, Country.
- “What I Did”: Program Description
- “Why I Did It”: Explanation of your reasons for choosing the IE-WTE option and the particular program
- “What I Learned”: Explanation of the outcomes of your experience
- Conclusion: Testimonial describing the transformational aspects of the program and recommendations.
- Program contact information and program website if available.

Present information from left to right, top left to bottom right on each slide.

Arrange the information logically.

Use LARGE SIMPLE fonts.

Balance text and visuals (charts, diagrams, photographs, etc.) as appropriate to support your experience.

Maintain a professional appearance.

Prepare a 10-minute presentation. Practice it.

Be prepared to answer additional questions about your program, research, and sources.

Option2: Poster Presentation

Each semester a Day of Transformation event is held to recognize those students who have completed a Washburn Transformation Experience. During the event students Poster Presentations are put on display. The poster is a visual presentation of your transformational experience.

For more information about the Day of Transformation visit:

<http://www.washburn.edu/academics/wte/DayofTransformation.html>

To register for this event, click [here](#). Fill out the form completely and submit. Keep the following in mind when you register:

1. The WTE title should be descriptive...do not put International Education WTE or Study Abroad. List the title of your program and the location ex. “Art Internship ~ Barcelona, Spain”.
2. If you are completing your presentation with another student who participated in the same program you both must register, list the same program title and list your co-presenter in the appropriate window.

Poster Presentation Formats: Poster presentations will be displayed horizontally on 4’ x 6’ cork boards. Push pins can be used to attach items to the board, participants are expected to provide their own pins. Handouts and small display objects can be mounted on the boards. A limited number of display boards with access to electricity are also available. Please select this option only if your display requires electrical equipment. Specialized equipment (computers, extension cords, power strips, projection screens, etc.) must be provided by participants.

Format: Computer Generated Poster 36” high x 56” wide, create the poster using PowerPoint.



Directions:

- *open a blank PowerPoint page
- *click the Design tab
- *click Page Setup on the far-left side of the options bar
- *change the width to 56 inches & the height to 36 inches
- *save
- *click the Insert tab to insert text boxes and pictures onto your poster
(to see a video showing you these steps, please go to:
http://www.youtube.com/watch?v=P06os_Sep1A&feature=related)

Center the title at the top of the page font size “66”. The title should include the program title and location (city & country).
Center your name under the poster title font size “54”.

Text on the rest of the poster should be font size "28".

Complete the **WTE Poster Grant Application to have your poster printed free of charge at UMAPS. The application and complete poster must be submitted a minimum of two weeks prior to the presentation event. Go to the following link and scroll all the way to the bottom to find the application.*

<http://www.washburn.edu/academics/wte/DayofTransformation.html>

Completion Form: Priority Date: To be completed within the semester after returning and prior to graduation.

- a. Complete all required fields and submit for final approval.