



Secure Access Login

User Name:

Password:

Having problems logging in? Click here.

[Forgot Password?](#)

First Time MyWashburn User? [Activate Account/Retrieve Account Information](#)

Returning User who has Forgotten MyWashburn Password? [Click here to answer Security Questions.](#)

Returning User who has Forgotten Answers to Security Questions? Stop by Bennett 104 or contact support@washburn.edu.

Need Access to Office 365 and Campus Computers? [Click here to lookup campus computer login information.](#) You will need your MyWashburn Username and Password.

Forgot Password to Campus Computers? Go to Bennett 104 or e-mail support@washburn.edu for assistance.

Welcome!

This site is a personalized web interface that provides access to self-service applications like Financial Aid Awards, Enrollment, Declaring a Major, Submitting Timesheets etc.

Looking for Email and Calendar?

Go to outlook.washburn.edu and sign in like this:

yourname@washburn.edu
and password

(The password you use to log into PCs on campus), you can **look up your initial** password to retrieve the information. If you've changed your password and we'll reset it for you. If you are unable to stop by Bennett 104, please call

Need more help? See our [Getting Started](#) page.

Having Trouble Logging In?

Having trouble logging in? Can't remember your password? Click the "Forgot Password?" link on the left.

[Washburn Home Page](#)

[Washburn Tech Home Page](#)


[Activate Account/Retrieve Account Information](#)

[MyWashburn Getting Started](#)

[Routine Maintenance Times](#)

[Login to Office 365 Email/Calendar](#)





[Future Students](#)



MyWASHBURN

[My Account](#)
Content Layout

Welcome Sally Bender
You are currently logged in.

 [E-mail](#) [Groups](#) [Logout](#) [Help](#)

[News & Events](#) [University Services](#) [Student Academics](#) [MyCourses](#) [Student Life](#) [Financial Services](#) [Finance](#) [Faculty](#) [Employees](#) [MyTab](#)

March 22, 2017

Registration and Academic Information

Registration
[Check your registration status](#)
[Search for available courses](#)
[Withdraw from All Courses](#)
REGISTER FOR COURSES/ADD OR DROP CLASSES
[Registration Menu](#)
[View Detail Course Schedule](#)

Additional Registration Information
[Academic Calendar](#)
[Important deadlines/dates for this week](#)
[Last Day" deadline for courses](#)
[Refund Dates by Course](#)
[Course Schedule and Registration Information Guide](#)
[View Catalog Information..Including Prerequisites](#)
[Final Exam Schedule](#)

University Registrar Links
[View academic transcript](#)
[View midterm grades for freshmen](#)
[View final grades](#)
[Update your address information](#)
[Transcript Request and Enrollment Verification](#)
[Name Change Information](#)

Graduation and Beyond
[Commencement Web Site](#)
[Apply to Graduate](#)
[Diploma Mailing](#)

Academic Advising

[Academic Advising Office](#)
[Majors & Programs](#)
[Declare or Change Your Undergraduate Major](#)
[University and General Education Requirements](#)
[University Catalog](#)
[Instructions for Processing Degree Audits](#)
NEW [Process Degree Audits \(2016-2017 catalog and beyond\)](#)
[Process Degree Audits \(Catalogs PRIOR to 2016-2017\)](#)
[Washburn University Transfer Guide](#)
[GPA Calculator](#)

Academic Opportunities

[WTE Declaration and Activity Plan Submission](#). For more information about the Washburn Transformational Experiences, please go to WTE.

[Apeiron](#), A Forum of Student Research, Scholarship and Creativity. [Register for Apeiron](#).

[University Honors Program](#)


[Study Abroad](#)

[Leadership Institute](#)

[Learning in the Community \(LinC\)](#)

Academic Profile

College: VPAA/Other
Campus: Washburn University
Major: Non-Degree Seeking

 **Advisors**

[Transcript](#) [Holds](#)

Residency Status

[View Residency Status for Tuition Assessment](#)

STEP 2:
Click on the "Student Academics" tab.


STEP 3:
Click on "WTE Declaration and Activity Plan Submission" link.

Transformational Experience – Washburn University

washburn.edu https://www2-prod.washburn.edu/iss/wte/index.php

Classics in the Histo... MyWashburn money Washburn links ANGEL Learning

Washburn University Transformational Experience – ...



Transformational Experience

Search for: Go

Sort order:

- ☐ Last Edited
- ☐ Date Submitted
- ☐ Alpha
- ☐ WTE Area

Declarations:

- ☐ Currently Submitted
- ☐ Archived/Deleted

Activity Plans:

- ☐ Developing Plan
- ☐ Submitted for Approval
- ☐ Mentor Approved
- ☐ Administrator Approved
- ☐ Disapproved
- ☐ Plan Not Started

Project Completion Forms:

- ☐ Submitted for Approval
- ☐ Mentor Approved
- ☐ Dean/Chair Approved
- ☐ WTE Director Approved

Administrator Search Results 1 total. [New](#) [Add](#)

To view completed WTEs, please choose 'Archive' in the left navigation column. Completed WTEs are a

Name	Preference Area	Date of Last Edit / Submitted	Major(s)
View Declaration Activity Plan			
Frost, Whitney	Scholarly or Creative Activity TE	Last edit 2012-02-10 13:06:04	Psychology
Activity plan not started.			
New WTE Declaration Add/Manage Activity Plan Templates			

STEP 4:
Click on "Activity Plan" link.


Done

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WASHBURN.edu

Transformational Experience

Activity Plan Detail [Report](#) [Save](#) [Exit](#)

Scholarly or Creative Activity TE

Whitney Frost

[Click here for Scholarly Creative WTE Grant Application](#)

All activity plan input fields required.

... optional plans for your declaration ...

Title of Plan/Position Title

Activity Description

Plan Goals

Done

STEP 5:


The title of your Activity Plan is the title of your study abroad program. **WHAT YOU ENTER HERE IS WHAT WILL APPEAR ON YOUR WU TRANSCRIPT.** Please check for spelling and grammar!

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washburn.edu https://www2-prod.washburn.edu/iss/wte/index.php

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WASHBURN.edu

Transformational Experience

Activity Plan Detail

Scholarly or Creative Activity TE

Whitney Frost

[Click here for Scholarly Creative WTE Grant Application](#)

Psychology

[Report](#) [Save](#) [Exit](#)

All activity plan input fields required.

... optional plans for your declaration ...

Title of Plan/Position Title

Activity Description

Plan Goals

Done

STEP 6:


The "Activity Description" is a brief (one paragraph) summary of the program and all that you plan on doing during your time abroad. You want enough detail so that the reader will have an idea what activities you will be participating in.

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WASHBURN.edu

Transformational Experience

Activity Plan Detail [Report](#) [Save](#) [Exit](#)

Scholarly or Creative Activity TE

Whitney Frost

[Click here for Scholarly Creative WTE Grant Application](#) Psychology

All activity plan input fields required.

... optional plans for your declaration ...

Title of Plan/Position Title

Activity Description

Plan Goals

Done

STEP 7:

In no more than one paragraph, describe *your personal goals*. What do you plan on accomplishing as a result of your WTE program? How does it fit into your program of studies or general education goals?

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Objectives: This section should include a timeline with specific activities which will be accomplished to meet the goals and objectives.

Are you seeking funds for your Scholarly Cr

Yes ☐ No ☐ No ☐

(If yes, please click on the appropriate

Estimated Start Semester:

Est. Completion Semester:

Mentor E-mail: mike.russell@washburn.edu

Student Agrees that the Plan is ready

Choose Yes to no

Mentor

Administrator

Save Exit

Done

STEP 8:

Enter a detailed timeline of the entire program, end with the estimated WTE public presentation date.

- Short term programs = day by day account
- Semester or Academic Year programs = week by week

Consult your Faculty Mentor, Host University, or Program Provider for detailed information.

INCOMPLETE ACTIVITY PLANS WILL NOT BE APPROVED AND MAY RESULT IN LOSS OF SCHOLARSHIP.

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washburn.edu https://www2-prod.washburn.edu/iss/wte/index.php

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Washburn University Transformational Experience – ...

Objectives: This section should include a timeline with specific activities which will be accomplished to meet the goals and objectives.

Are you seeking funds for your Scholarly Creative or International Education WTE?

Yes ☐ No ☐ Not Applicable ☐

(If yes, please click on the appropriate link at the the top of the page.)

Estimated Start Semester: Estimated Start Year:

Est. Completion Semester: Est. Completion Year:

Mentor E-mail:

Student Agrees that the Plan is ready for Mentor Approval? Yes ☐ No ☐
Choose Yes to notify your mentor that plan is ready

Mentor Approves this Plan? Yes ☐ No ☐

Administrator Approves this Plan? Yes ☐ No ☐

Report Save Exit

Save Exit

Done

STEP 9:

Easy stuff. Complete the following items.

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washburn.edu https://www2-prod.washburn.edu/iss/wte/index.php

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Washburn University Transformational Experience – ...

Objectives: This section should include a timeline with specific activities which will be accomplished to meet the goals and objectives.

Are you seeking funds for your Scholarly Creative or International Education WTE?

Yes ☐ No ☐ Not Applicable ☐

(If yes, please click on the appropriate link at the the top of the page.)

Estimated Start Semester: Estimated Start Year:

Est. Completion Semester: Est. Completion Year:

Mentor E-mail:

Student Agrees that the Plan is ready for Mentor Approval? Yes ☒ No ☐
Choose Yes to notify your mentor that plan is ready

Mentor Approves this Plan? Yes ☐ No ☐

Administrator Approves this Plan? Yes ☐ No ☐

[Report](#) [Save](#) [Exit](#)

[Save](#) [Exit](#)

Done

STEP 10:
Select "Yes".

STEP 11:
Click "Save."
Once the WTE Mentor and Area Administrator have given their approval, you will have officially completed the Activity Plan!!!